



**"The City With a Heart"**

Jim Ruane, Mayor  
Rico E. Medina, Vice Mayor  
Ken Ibarra, Councilmember  
Irene O'Connell, Councilmember  
Michael Salazar, Councilmember

**MINUTES**  
**SAN BRUNO CITY COUNCIL**  
**&**  
**SAN BRUNO REDEVELOPMENT AGENCY**

**July 13, 2010**

**7:00 p.m.**

**Meeting location: Senior Center, 1555 Crystal Springs Road, San Bruno**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council and San Bruno Redevelopment Agency met in regular session on July 13, 2010 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

**Mayor Ruane** thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Mayor/Chair Ruane, Vice Mayor/Vice Chair Medina and Council/Agency Members O'Connell, Ibarra and Salazar. Recording by Clerk Bonner. **Fire Chief Haag** led the Pledge of Allegiance.

**3. ANNOUNCEMENTS:**

a. **Mayor Ruane** said the Beautification Task Force Invites Residents to Nominate Properties for 2010 Annual Beautification Awards, Nomination Forms are Available at the City Clerk's Office or on the City's Website. **Councilmember O'Connell** said anyone could nominate themselves or their neighbors and the due date is August 20, 2010.

b. **Mayor Ruane** announced the Regular City Council Meeting of August 10, 2010 is cancelled. The only Regular Meeting in August will be held on August 24, 2010.

**4. PRESENTATIONS:**

a. Receive Presentation from the Student San Bruno Delegation on their Visit to San Bruno's Sister City, Narita, Japan.

**Community Development Director Schwartz** presented Mayor Ruane with a present from Narita and highlighted the trip to Narita and introduced the students who introduced themselves and shared their experience in Japan. **Parks and Recreation Commissioner Pierce** thanked the City for the opportunity to go to Narita and **Schwartz** showed a slide presentation of the many places visited by the group. **Schwartz** also announced there would be a twentieth anniversary celebration of the Sister City relationship on August 18 at the Senior Center. One of the parents of the students who traveled to Japan thanked everyone involved in the Narita program.

b. **Mayor Ruane** Presented a Certificate of Appreciation to Bob Stanton for Fourteen Years of Service to the City of San Bruno as a Parks and Recreation Commissioner. **Bob Stanton** thanked everyone.

**Dave Nigel, Parks and Recreation Commissioner** spoke a few words on behalf of Bob Stanton.

**Vice Mayor Medina** expressed his appreciation for Bob Stanton's commitment to the City.

**5. REVIEW OF AGENDA:** **Mayor Ruane** moved Item 11 to follow Item 8.

**6. APPROVAL OF MINUTES:** Regular City Council and San Bruno Redevelopment Meeting of June 22, 2010 and Special City Council and San Bruno Redevelopment Meeting of June 30, 2010, approved as submitted.

**7. CONSENT CALENDAR:**

- a. **Approve:** Payroll of June 20, 2010.
- b. **Approve:** Accounts Payable of June 21 and 28, 2010.
- c. **Adopt:** Resolution Authorizing the Fire Department to Receive Two Grant Awards from the Federal Emergency Management Agency's (FEMA) Assistance to Firefighter's Grant Program and Authorize Agreement to Administer the Regional Grant, and Authorizing the City of San Bruno's Match Payment of \$7,077.

**M/S Medina/Ibarra** to approve the Consent Calendar and passed with all ayes.

**8. PUBLIC HEARINGS (Notices have been published, posted and mailed):**

Hold Public Hearing and Adopt Resolutions: (Continued from June 22, 2010.)

- a. Approving the City Manager's Recommended 2010-11 General Fund, Special Revenue Funds, and Enterprise Funds Budget;
- b. Approving the City Manager's Recommended 2010-11 San Bruno Redevelopment Agency Budget;
- c. Determining that the Planning and Administration Expenses Funded in Fiscal Year 2010-11 by the Low and Moderate Income Housing Fund are Necessary for the Production, Improvement, and/or Preservation of Affordable Housing for Low and Moderate Income Households.

**Finance Director Suen** gave highlights of the staff report and turned it over to **City Manager Jackson** who outlined the specifics in a power point presentation and asked for questions since it was a Public Hearing, of which there were none. **Finance Director Suen** continued highlights of the staff report and recommended approval of the budgets.

**Councilmember Ibarra** asked where the excess funds in the enterprise funds would go. **Suen** said are really needed to fund capital improvements.

**Mayor Ruane** said this was a Public Hearing and asked if anyone wished to speak.

**M/S Medina/Ibarra** to close the Public Hearing and passed with all ayes.

**Councilmember O'Connell** thanked staff for their hard work. She had two suggestions:

The first being a leadership program, where some amount be included back into the leadership program. originally it was \$10,000, and maybe it could be \$5,000. The City Manager has no assistant manager, no assistant anybody. In the past, the leadership program gave opportunity for midmanagement to exercise their leadership abilities and learn what it is to take on the department head responsibilities.

The other is adding some money back into the library fund. \$70,000 is being taken out and she wanted \$22,000 added back. It would enable more flexibility with part-time people, it would allow opening on Friday, where now it will be closed. When someone's income is reduced, they don't go to the movies or Barnes & Noble to buy books, a lot of those types of things From 2005 to now, the

library circulation has increased 47%; more things are taken out of the library, books, cds, movies. During that same time period patronage has increased by 100 from 800 to 900 people a day.

**Vice Mayor Medina** asked if \$27,000 was increased where do we decrease \$27,000? **Councilmember O'Connell** suggested \$27,000 be taken out of reserves.

**Councilmember Medina** was concerned about going to reserves again or laying someone off or reduction of Cable Services. He was also concerned if the bargaining units do not accept what we are bargaining for, we would be back to the drawing board. He said it opens up questions.

**Councilmember Ibarra** said he appreciated Councilmember O'Connell's passion; however, he said we should move forward with this budget and when things pick up we should look at the library.

**Councilmember Salazar** asked staff if after the budget is approved, there is an opportunity to find another source of revenue, could we come back? **City Manager Jackson** concurred.

**Vice Mayor Medina** said we are using \$500,000 of ERAF, and \$400,000 of Redevelopment Agency loan equipment, which would have gone back into the equipment reserve. \$900,000 is being used one time to balance the budget and we don't have to lay off people.

**Mayor Ruane** said there are good points made on both sides. He said he was in favor of finding \$22,000 somewhere. He pointed out not everyone has a computer, not everyone can go to a place and rent a movie, where they can get one free at the library, a lot of people don't have what some of us take for granted. The use of the library has increased dramatically, which is a sign of the times too.

**Councilmember Ibarra** asked what does \$22,000 represent. **Councilmember O'Connell** said it would give staff the flexibility to keep the library open on Fridays utilizing part time people, keep story-time, summer reading program, school visits would remain at the current level and the book club would continue. **City Manager Jackson** said \$22,000 would allow the City to maintain the library hours; however reconfiguration of staffing would be required. She said they could come back at the next meeting on how they could find the \$22,000. increase.

**Councilmember Ibarra** asked if this budget were approved tonight, would the library be closed on Friday? **City Manager Jackson** said the answer is no. The public has not been noticed and staff has the understanding of their budget and they must work within the parameters of that reduction.

**Councilmember Ibarra** said he was prepared to approve the budget and he was in favor of looking into altering the revenue of the library hours. **Vice Mayor Medina** said it could come back but he did not want to see the funds come out of reserves.

**Councilmember O'Connell** introduced the resolution to approve the City Manager's Recommended 2010-11 General Fund, Special Revenue Funds, and Enterprise Funds Budget with the caveat that the \$22,000 increase for the library be looked into and passed with a unanimous vote.

**Agency Member O'Connell** introduced the resolution to approve the City Manager's Recommended 2010-11 San Bruno Redevelopment Agency Budget and passed with a unanimous vote.

Agency Member O'Connell introduced the resolution of the San Bruno Redevelopment Agency for the budget of FY 2010-11 be adopted and passed with a unanimous vote.

**8. Greg Pierce, Parks and Recreation Commissioner** introduced the members of the

Commission and he along with **Youth Representative Sierra Bauer** gave an overview of the activities the Commission has done over the last year and the upcoming plans for the next year.

**Mayor Ruane** thanked them for all they have done for the community.

**Councilmember Ibarra** said after attending some meetings over the last couple of years he felt the Commission handled themselves well dealing with the public and staff.

**9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**10. CONDUCT OF BUSINESS:**

a. Receive Oral Report on the 2010 Fireworks Activity.

**Fire Chief Haag** described the Fire Department's involvement in the July 4<sup>th</sup> activities for year 2010 and asked for questions.

**Police Chief Telford** said the Police Department worked closely with the Fire Department in their zero tolerance efforts and described the activities. He noted the activities were down from last year. He said the total cost for this year's activities was \$49,305.00, which is the actual costs expended from fire, police and public works for clean up.

**Councilmember Salazar** asked how our statistics compared to other cities? **Telford** said Millbrae had some illegal activity. **Pacifica** had a similar decrease in the activity.

**Councilmember Ibarra** said \$49,000 was spent this year, what was it last year? **Telford** said \$54,900.

**Vice Mayor Medina** said it seemed less after doing a ride-along with the Police Chief. He appreciated staff's work and effort.

b. Receive Quarterly Investment Report from the City Treasurer.

**City Manager Jackson** said the Treasurer was unable to make it because of a family emergency. He said his efforts continue to actively reposition the City's investment portfolio and monitoring the activity led by San Mateo County staff.

c. Adopt Resolution Authorizing the Mayor to Execute a Contract with Aaronson, Dickerson, Cohn & Lanzone for Interim City Attorney Services.

**City Manager Jackson** said the firm for interim city attorney services is starting out with two days a week, and if necessary an additional half or whole day would be added on.

**Vice Mayor Medina** introduced the resolution for adoption and passed with a unanimous vote.

**Interim City Attorney Bob Lanzone** thanked the City and he said in this day and age of advanced technology, communication can take place via e-mail or phone.

d. Receive Report on a Policy for General Fund and Equipment Replacement Reserves.

**Finance Director Suen** gave an overview of the staff report and recommended 16.67% and 25% of operating expenditures.

**Councilmember Salazar** noticed our City was aggressive in what we are funding. He said we are somewhat subject to large fluctuation. He appreciated the information. He liked the idea of segregating the funds so we know what is available for economic emergencies. Related to the equipment replacement reserve he asked if any money is being considered for technology refreshers? **Suen** said there is a reserve.

**Vice Mayor Medina** asked about CableTV equipment reserve? **Suen** said yes, each of the funds are self-sustaining. **City Manager Jackson** said each of the funds is self-contained; however, in the Cable TV fund does not have a positive fund balance that is available if a piece of equipment should fail without impact to the budget or resources. **Vice Mayor Medina** said we don't have money available in order to keep up with technologies, which should be taken into account.

**Councilmember Ibarra** said we are up-to-date; we have done a lot as far as the infrastructure of the City.

**Councilmember O'Connell** said she has seen a lot done over the last few years and today there are several plans in place.

e. Adopt Resolution Approving the Final Map for Parcels 3 and 4, the SNK Project at "The Crossing", a Two Lot Condominium Subdivision, Accepting Subdivision Improvements, Approving the Covenants, Conditions and Restrictions.

**Public Services Director Fabry** gave an overview of the staff report and asked for questions.

**Councilmember O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

f. Adopt Resolution Authorizing the City Manager to Execute a Contract with Whitley Burchett & Associates, Inc. in the Amount of \$65,000 to Perform a Wastewater Metering Study as Part of the Dry Weather Flow Monitor at 7<sup>th</sup> Avenue Capital Improvement Project.

**Public Services Director Fabry** gave an overview of the staff report and asked for questions.

**Councilmember Ibarra** said it sounded like this engineering firm might not be able to resolve the issue and he expected an accurate monitor for the amount of the contract. **Fabry** said the \$65,000 would get a recommendation of how to implement a reliable metering system at this location or at any other location, which would deliver the same outcome.

**Councilmember Salazar** said the problem appears to be the flow velocity due to decreasing the diameter of the pipe. He asked if we had an accurate way when this was still a 24" pipe. **Fabry** said it was her understanding the readings were reliable. **Councilmember Salazar** asked several other questions to which **Fabry** responded. **City Manager Jackson** said the litigation the City is engaged in relies on information available to management of the system.

**Robert Riechel, 7<sup>th</sup> Ave.** asked about the \$65,000 price, is it guaranteed, not to exceed? **Fabry** said this contract has no contingency.

**Vice Mayor Medina** said he understood we have not had accurate readings and we have been using historical data and it is thought we have not been overcharged. He said he did not understand why we don't have an accurate water flow measurement and now we need a consultant to tell us what didn't work before? He asked who sat on the rating committee and who in our department has the expertise? **Fabry** said since 2003 the department tried, unsuccessfully. Robert Howard is the project manager and he along with Jim Shannon were on the rating committee. **Vice Mayor Medina** asked what was being done to correct the problem and how is it measured? **Fabry** said the department attempts to flush and clean and it is not measured.

**Councilmember Salazar** asked what if their solution doesn't work and do we have recourse? **Fabry** said she was confident this is the best expert and she felt they would be able to come up with a feasible solution.

**Councilmember O'Connell** introduced the resolution for adoption and passed with four ayes and one no, Councilmember Salazar.

**11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

Receive Annual Report from Parks and Recreation Commission (moved to follow Item 8.)

**12. COMMENTS FROM COUNCIL MEMBERS:**

**13. CLOSED SESSION:**

**Mayor Ruane** said they would be going into closed session, followed by a special closed session, which was noticed with no reportable action coming from either session.

Closed Session to Consider Appointment of City Attorney. (Cal. Gov't Code §. 54957.)

**14. ADJOURNMENT:**

**Mayor Ruane** closed the Council meeting with a moment of silence in memory of Anthony Yaquinto at 9:23 p.m. The next regular City Council Meeting will be held on July 27, 2010 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the regular City Council Meeting of  
July 27, 2010

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Carol Bonner, City Clerk

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Jim Ruane, Mayor